## HOW TO WRITE AN APPEAL

The appeal must be postmarked within 60 days of the date on the award or denial letter from FEMA. Your FEMA Registration # FEMA Disaster Number—

Dear FEMA,

On MM/DD/YYYY, I received a letter stating [describe the letter with which you disagree]. I am appealing your decision because [include detailed justification on why you believe you are eligible or should receive more funds]. I have attached the following supporting documentation [ensure you provide documentation supporting your appeal such as receipts, verifiable contractor estimates, or other supporting documentation].

Name

Phone #

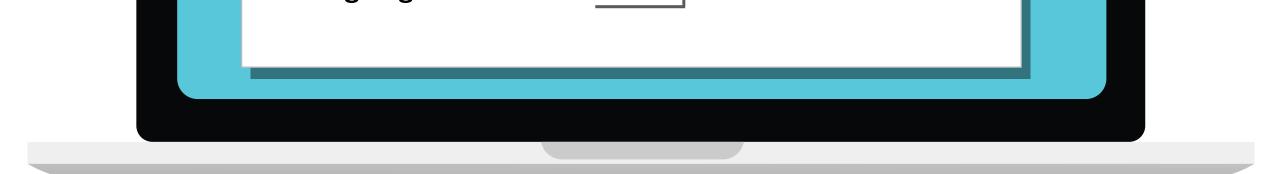
XXXX-XXX-X

**DR-XXXX-STATE** 

**Current Mailing Address** 

I hereby declare under the penalty of perjury that the foregoing is true and correct.

Include This Statement \*This is not required but recommended



## **3 Ways To Submit Your Appeal**

**Online** DisasterAssistance.gov (Upload to your account)

## By Fax 800-827-8112 (Attention FEMA)

By Mail FEMA National Processing Service Center P.O. Box 10055, Hyattsville, MD 20782-7055

